

BOARD OF HEALTH MEETING

JUNE 19, 2018

The Fulton County Board of Health met for its regular scheduled meeting on Tuesday, June 19, 2018 at 12:15 p.m. at the Fulton County Office Building in the small conference room. Board members in attendance were: Health Officer, Michael J. Brubaker, D.O.; Board President, Harry Webb, P.D.; Dr. Julius S. Sitjar, M.D.; Dr. Kevin Reyburn, M.D.; Robin Surface, D.V.M.; Jana Vance; Linda Baldwin; Priscilla Crill; Greg Heller, County Attorney; Rhonda Barnett, R.N.; Shannon Shepherd, Administrator/Environmental Director; Dawn Risten, Environmentalist, Carrie Ranstead, Registrar; Deb Gardner, Food Specialist. Absent was Patty Jones, Immunization Clerk.

Harry Webb called the meeting to order at 12:15 p.m.

Harry Webb asked the board members if they received and read the minutes from the April 17, 2018 meeting. Linda Baldwin made a motion to approve the minutes as presented. Dr. Robin Surface seconded the motion.

Motion carried 7-0.

Public participation: No members from the public were present.

Staff reports:

Carrie Ranstead, Registrar gave the cash balances as of June 19, 2018;

Health Department general fund (1159) \$128,296.08; Local Health Maintenance (1168) \$222,197.33; IN Local Health Department Trust Account (1206) \$197,799.25. The WIC, Pre Natal and Public Health Coordinator (PHC) accounts have been closed and the funds were put into County General. The balance is

\$21,806.92. That money can be used to buy new furniture and partitions if the office remodel does not get approved.

Immunization Clerk was absent.

Rhonda Barnett, R.N. reported she has had 1 Lead home check. There is 124 reported Hepatitis A outbreak statewide. There is a whooping cough outbreak in the surrounding counties. Rhonda is checking into a safety app called Smart Sense for the refrigerators and freezers. In case of a power outage she would be alerted of the outage.

Deb Gardner, Food Specialist reported recalls on various food items have increased. The refrigeration units at some restaurants were having problems keeping up since there has been extreme heat recently. Most kitchens are not air conditioned. There are 7 free lunch programs this summer in the county. They serve children up to the age of 18. Rochester has 3 locations, 1 in Akron, 1 in Leipers Ford, 1 in DeLong and 1 in Kewanna.

Dawn Risten, Environmental Assistant reported there are more ATL systems being installed in the county. At this time there are 14 permits out and 4 permits out for the ATL systems. Each ATL system requires 5-6 inspections, each inspection takes 2-4 hours. It takes 5-7 days to install the ATL systems.

Shannon Shepherd, Administrator/Environmental Director reported there are 7 commercial septic systems at this time in the county. Shannon has to work with the state on the commercial systems. The state does the plan reviews for the commercial systems and we do the inspections. There are 2 houses on pump & haul orders and 38 complaints have been filed.

Dr. Brubaker, Health Officer reported he has been talking with Rhonda and Shannon about the alarm system for the refrigerators and freezers that the vaccines are stored in. We need to start searching for a County Attorney if Greg Heller wins the general election in November. Greg Heller is running for Superior Court Judge. Dr. Brubaker asked the board members if we should look into getting 2 attorneys.

Greg Heller, County Attorney reported he will be meeting with Dr. Brubaker and Shannon Shepherd to finish up health department business.

Old business: Plans have been drawn for the renovations for the office. The Area Plan Commission will be renovating at the same time. We have not received final approval yet. We will replace some of the furniture at a later date if we are not able to get the renovations approved.

New business: The 2019 budgets were brought before the board.

Dr. Robin Surface made a motion to accept the proposed 2019 Budget as presented. Priscilla Crill seconded the motion. Motion carried 7-0.

Linda Baldwin's term will expire on 12/31/2018. Linda agreed to stay on the board for another 4 year term.

Ordinance No. 102417-A-1 Fee Schedule for various Health Department fees. We will be adding a one day Food Permit fee for \$25.00. Deb has people interested in coming to the county for a 1 day event. This fee will go into effect on January 1, 2019.

Jana Vance made a motion to accept the Ordinance as presented. Dr. Kevin Reyburn seconded the motion. Motion carried 7-0.

Ordinance No. 120108 Fee Schedule for regulating private septic systems in Fulton County. A septic permit fee of \$150.00 shall be submitted for all above ground systems, sand lined systems, cluster systems, and drip systems (new, repair, and or replacement). This is a new permit fee for these systems. A septic permit fee of \$100.00 shall be submitted for all other septic systems including, but not limited to gravity flow systems and flood dose systems, (new, repair, and or replacement). This fee was \$70.00. A reapplication fee of \$50.00 shall be submitted prior to the re-examination of the Installer Certification Test. This fee was \$10.00. The fees will go into effect on January 1, 2019.

Dr. Julius Sitjar made a motion to accept the Ordinance as presented. Dr. Robin Surface seconded the motion. Motion carried 7-0.

Well Ordinance: We are gathering information to put together a Well Ordinance for Fulton County.

There being no more business to come before the board, Dr. Robin Surface made a motion to adjourn the meeting. Dr. Julius Sitjar seconded the motion.

Motion carried 7-0.

Meeting was adjourned at 1:19 p.m.

Carrie Ranstead
Registrar