



APPLICATION FOR MOBILE HOME COMMUNITY LICENSE

State Form 3851 (R4 / 4-15)

DATE RECEIVED _____

Approved by State Board of Accounts, 2015
INDIANA STATE DEPARTMENT OF HEALTH

IC 16-41-27, IC-18-2 / Rule 410 IAC 6-6

RECEIPT _____

INSTRUCTIONS: 1. Send check or money order to:

Term of License

Indiana State Department of Health
Attention: Cashier's Office

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P O Box 7236
Indianapolis IN 46207-7236
Direct questions to: 317-233-7173.

2.

TYPE OF APPLICATION: (Please Check One)

NEW

RENEWAL

TRANSFER

COUNTY _____

NUMBER OF LOTS _____

(in which community is located)

MOBILE HOME COMMUNITY NAME: _____

(As you wish it to appear on the license)

PHYSICAL ADDRESS OF COMMUNITY: _____

(Address City, State ZIP)

ALL INFORMATION REQUESTED ON THIS APPLICATION MUST BE INDICATED IN THE APPROPRIATE SECTION. IF THE MOBILE HOME COMMUNITY IS OWNED BY A CORPORATION, THE APPLICATION MUST BE SIGNED BY A PERSON AUTHORIZED BY THE CORPORATION.

OWNER (Deed Holder) Name: _____ Address: _____ _____ City/State/ZIP: _____ Telephone: AC _____ / _____ Email Address _____	CONTRACT PURCHASER (if any) Name: _____ Address: _____ _____ City/State/ZIP: _____ Telephone: AC _____ / _____ Email Address _____
MANAGER Name: _____ Address: _____ _____ City/State/ZIP: _____ Telephone: AC _____ / _____ Email Address _____	APPLICANT ▪ (<input type="checkbox"/> Same as Owner) Name: _____ Address: _____ _____ City/State/ZIP: _____ Telephone: AC _____ / _____ Email Address _____

1. If this mobile home community has changed ownership or name since the last license was issued, indicate the former owner's name or the corporation name: _____

2. Indicate the source of the community water supply: Well Public Utility
If Well: IDEM Public Water Supply Number _____

3. Indicate the wastewater disposal system utilized by the community: Onsite Sewage System
 Public Utility Wastewater Treatment Plant

INSPECTION FEE ENCLOSED \$ _____ See Reverse for inspection fee schedule.

Note: The appropriate inspection fee must be enclosed in order to process your license. No inspection fee for a transfer.

Authorized Applicant: Please print Name

Signature of Applicant

Date (*month, day, year*): _____

INDIANA CODE

16-41-27-19 Mobile home community license duration. enforcement action.

This subsection does not apply to an application made after an

Sec 19 A license to operate a mobile home community shall be issued for four (4) years and expires at midnight on December 31. than

(b) A penalty fee of two hundred dollars (\$200) for not more than fifty (50) mobile home sites and one hundred fifty dollars (\$150) for each increment of not more

fifty (50)

additional sites may be imposed by the state 16-41-27-20 Mobile home community filed after license applications.

department for an application for license renewal the license has expired.

Sec.20(a) An application for a license to operate a mobile home community must be made to the state department on a form prescribed and furnished of by the state department, only after plans for enforce the community have been approved.

16-41-27-25 Civil Penalties and compliance orders.

Sec. 25 (a) The state department shall adopt a schedule civil penalties that may be levied in an action to the following:

(b) If an operator does not apply for the renewal of a license before the date the license expires:

(1) this chapter;

(2) the

rules of the state department; or

(1) The license expires on that date; and

(3) the

rules adopted under this chapter by the water board.

(2) The operator must pay the penalty fee set forth in section 24(b) of this chapter to obtain a new license.

(b) A penalty included in the schedule of civil penalties adopted under

subsection (a) may not exceed one thousand

dollars

(\$1,000) per violation per day.

16-41-27-24 Mobile home community inspection fee and penalty fees. order of compliance

(c) The state department may issue an

and

impose a civil penalty included in the schedule of civil Sec.24(a) An inspection fee must be submitted person

penalties adopted under section (a), or both, against a

to the state department with each license application. The fee is two hundred dollars (\$200) for up to fifty (50) mobile home sites and one hundred fifty dollars (\$150) for each increment up to fifty (50) additional sites. Units of state and local government are exempt from the fee.

who:

(1) fails to comply with this chapter or a rule adopted under this chapter; or

(2) interferes with or obstructs the state department or the state

department's designated representative agent in the

performance of duties under this chapter.

MOBILE HOME COMMUNITY INSPECTION FEE AND PENALTY FEE SCHEDULE

Inspection fee

Inspection Fee

Number of Lots

received before 12/31

+

	Penalty Fee	
5-50		\$ 200.00
	\$ 400.00	
51-100		350.00
	700.00	
101-150		500.00
	1000.00	
151-200		650.00
	1300.00	
201-250		800.00
	1600.00	
251-300		950.00
	1900.00	
301-350		1100.00
	2200.00	
351-400		1250.00
	2500.00	
401-450		1400.00
	2800.00	
451-500		1550.00
	3100.00	
501-550		1700.00
	3400.00	
551-600		1850.00
	3700.00	
601-650		2000.00
	4000.00	
651-700		2150.00
	4300.00	
701-750		2300.00
	4600.00	

PLEASE RETAIN A COPY OF YOUR APPLICATION FOR YOUR FILES.