

Fulton County Park and Recreation Facility

Germany Bridge Meeting Center

4173 N 375 W

Rochester, IN 46975

RENTAL RATES:

Weekday evenings after 6:00 PM (Monday — Thursday)	\$50.00
Weekday until 6:00 PM (Monday — Thursday)	\$75.00
Weekend per day (Friday — Sunday)	\$100.00
Entire Weekend (Friday through Sunday)	\$250.00
Hourly Rate available only to organizations	\$25.00 / hour

INCLUDES

Warming Kitchen
Full Meeting Room
Restroom & related paper goods
Trash bags

River frontage (approx. 1,300 feet)

BUILDING OCCUPANCY 50

A \$100.00 refundable* deposit is required

Germany Bridge Meeting Center
Rental Contract

This agreement is entered into this _____ day of _____, 20____, by and between Germany Bridge Meeting Center, herein after called the BUILDING.

and _____, individually and as the authorized representative of _____, herein called the RENTER.

WITNESSETH

That in consideration of mutual covenants hereafter contained, the parties hereto agree as follows:

1) The BUILDING approves and permits the exclusive usage of the

_____ on the date of _____, 20____, at _____M until _____M, for the following fees:

Base rental fee \$ _____

Date receipt of deposit: _____

Deposit receipt #: _____

Amount of Deposit returned: _____

Date deposit refunded: _____

2) A deposit of \$100.00 (Cleaning / Damage) is required at the time of reservation. Fees of \$25 per hour (or portion thereof) will be assessed if additional time is used after the designated rental time. No prorating of fees will be made for time less than the period received.

3) If damages occur during your rental, the cost of cleaning and/or repair will be deducted from the Cleaning/ Damage Deposit. If damages exceed the amount of the cleaning/Damage Deposit, the RENTER would be billed accordingly, at the discretion of the BUILDING and the RENTER agrees to make payment for such damage(s) on the day after receipt of invoice. Clean-up must be to the satisfaction of park board; cost of cleaning to meet standard will be charged at a rate of \$40.00 per hour and deducted from the damage deposit.

4) Deposit and/or rental payments for use of the BUILDING may be made by personal or corporate check however in the event a check is returned for any reason, the RENTER, shall repay the amount of the returned check as well as an additional \$30.00 as a returned check fee. The entire amount must be paid in full within 10 days of the notification that a check has been returned in cash or by POSTAL money order.

5) *If notice of cancellation is received at least 15 days in advance of the date of the rental event, all fees collected will be refunded in full. If for any reason, the RENTER fails to cancel prior to the aforementioned time constraints, a limit of one-half (1/2) of the costs will be retained by the BUILDING.

6) There is NO ALCOHOL allowed on park property.

7) The RENTER agrees that the RENTER and all other persons will strictly comply with all rules and regulations of the BUILDING and using the facility by virtue of permission granted. All rules and regulations shall include those formally adopted by the BUILDING as well as all statements and admonitions communicated by an employee or representative of the BUILDING. RENTER acknowledges receipt of a copy. RENTER assumes total and complete responsibility for implementation and enforcement of the rules and regulations.

8) Decorating must be done within the time-span the RENTER has rented the room, unless extra hours have been purchased in advance. Because of the potential for damage, items may not be suspended from the ceilings or walls, nor can thumb tacks, nails, tape, glue, or wire be used to attach anything to any permanent components of the building. Instead, you may use freestanding or table decorations.

9) Posted "NO SMOKING" signs must be strictly observed. No smoking is allowed in any part of the building. Smoking is allowed outside the building but we ask that your guests be vigilant in policing their own smoking debris.

10) The RENTER may use the appliances in the kitchen, although the State Board of Health does limit the use of the stove and oven to simple reheating of food items. NO COOKING may be done on the premises. In addition, the RENTER is required to clean the kitchen and any associated item used immediately after the function. All equipment, cookware, glassware, and utensils within the building must remain there at all times — nothing may be removed for any purpose. In the event it is found the above rules have been violated, and the premises have been misused, No less than one-half (1/2) of the Cleaning/Damage Deposit may be withheld to defray any expenses incurred by the BUILDING.

11) The RENTER agrees to be held personally responsible for the conduct of all persons attending and using the facility. The Fulton County Park and Recreation board agrees to comply with equal opportunity requirements and at its discretion, the BUILDING may deny use of the facility to any prospective RENTER without stating a reason or cause or may at the RENTER'S expense, require a security guard and/or additional security deposit. When the rental functions create concern due to purpose, type of function, attendance, age or previous rental history of the RENTER, the BUILDING can deny access and rental.

12) The BUILDING is not liable for LOST or STOLEN items. The RENTER is responsible for removal of all personal items brought to the premises at function's conclusion.

13) The RENTER assumes all risk of loss, damage, or because of injury to persons or property for any reason or the condition of the facility herein permitted to be sustained by the RENTER, or by any person using the facility. Whether or not the loss, damage, or injury was proximately or solely caused by the negligence of the BUILDING, its employees or representatives, or otherwise. The RENTER shall indemnify the BUILDING for any loss, damage, or injury sustained on or about the premises during the term of this action is required for the collection of said loss, damage, or injury.

14) Keys to the building are to be picked up and returned in a timely manner — if you lose a key, the fee to replace it and/or lock change will be charged to the RENTER aside from the cleaning/damage deposit

I have received a copy of the rules for building usage, and understand and agree to all rules and regulation herein stated.

x _____
(Initials of RENTER)

In witness thereof, the parties hereto have set their hands the day and the year first above written.

x RENTER: _____
(Function or Organization Name)

x Represented and signed by: _____

x Address: _____

x City/State/ZIP: _____

x Phone: () _____

Fulton County Parks and Recreation

Represented by:

RENTER TO retain this page

Instructions on what to do with this paperwork for the rental of the building:

Please fill out all areas preceded by an x and return to the BUILDING along with your deposit monies to assure your event date will be reserved.

All rental monies must be received prior to use of the building — NO EXCEPTIONS!

Cleaning Checklist:

Kitchen:

Remove your items from stove, refrigerator, & freezer areas — clean all spills or baked on foods.

Sweep floor.

Clear & wipe all counter tops.

Meeting Room:

Wipe all tables and chairs.

Sweep floor & return tables/chairs to original positions

Vacuum rug areas and door mats.

Make certain building is neat & clean.

Restroom:

Make certain toilet is flushed

Rinse all sinks

Empty Trash

Sweep/Mop floors

Police the outside areas of the building for debris from your event.

REMOVE ALL TRASH from your event.

Rules for rental and use of BUILDING: this page will be retained by the RENTER

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- 5) There is NO ALCOHOL allowed on park property.
- 6) The RENTER agrees that the RENTER and all other persons will strictly comply with all rules and regulations of the BUILDING and using the facility by virtue of permission granted. All rules and regulations shall include those formally adopted by the BUILDING as well as all statements and admonitions communicated by an employee or representative of the BUILDING. RENTER acknowledges receipt of the copy. RENTER assumes total and complete responsibility for implementation and enforcement of the rules and regulations.
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