

## FULTON COUNTY COUNCIL MEETING

Wednesday, February 21, 2018

**Meeting called to order** following Pledge to the Flag at 6:30 p.m. with Phyl Olinger, Barry Hazel, Ron Dittman, Lorie Hurst, Jim Showley, Jim Widman and Auditor Christina Sriver present.

**HIGHWAY** – John Geier updated on department activities including snow removal, running brush cutter, cutting trees, maintaining equipment and rating roads for PASER. He has been creating a sign inventory using WTH Geographic Information System (GIS). The Federal Aid grant was awarded and will cost the county about \$400,000 and will begin in 2020. Bids for paving and Bridge #45 were awarded last night at the Commissioners Meeting. Northern Indiana Contracting was awarded the bridge and Phend & Brown was awarded the roads. The salt contract has run out but he has been able to continue purchasing at the same price. He is getting bids for spraying the 62 bridges. John discussed the possibility of using the CUM CAP money that was included in the five-year plan; it is not critical yet but would like to keep with the rotation. Council recommends John come back in six months to request for the equipment pending jail and other current issues. Old equipment will be sold at FFA auction this spring.

**TOURISM** – Lyle Ligenfelter, Treasurer of the board, presented the annual report for 2017. He discussed an additional appropriation of \$5,000-\$15,000 to use money that had been originally requested for a part-time position that was not approved. Amy Roe has been working with the County Treasurer to collect additional Innkeepers tax and have had three additional sources of revenue respond. Council questioned if the 4-H Fairgrounds would continue to be funded as previously had been done; Tourism stated that the legal arm of the state tourism commission communicated to them that a grant process should be done for all contractual agreements. Council requests proof within an IC Code. Discussion ensued concerning when the funds are available to be spent – upon receiving or using the previous year's accumulation. Council would like to have representation from Tourism present quarterly and suggests that the additional appropriation request come at a later date when more funds are available.

**E-911/COMMUNICATIONS** – Gail Karas discussed plans for the county fair. Pat Unger was appointed the EMS Director at a recent meeting and he plans to attend Council meetings to update. She presented a list of twenty-five roads that are currently under water within the county. She will join the county Coroner to educate the community. Gail's job review request for the department was discussed and the recommendation of the Job Classification Committee is to replace all three part-time positions to one full-time position creating a total of ten full-time positions and zero part-time positions. Jim Widman moved to approve, Jim Showley seconded; passed 6-0. Gail stated that this is the last year that she will be paying additional funds for the radios and Cody CAD system and will be planning ahead for the conclusion of the state 911 funds that will be sunsetting in 2020. She recommends that any units using older radios apply for grant funding to begin replacing. The City/County agreement with Spillman has not yet been finalized. She anticipates the live date for Spillman in late October. Gail has compared the City-reported rates for a dispatcher with the County pay rates and would like to move forward with an agreement with the City to either pay for the dispatcher that covers the City admin calls from 11 p.m.-7 a.m. or take over their admin calls as they had been done in the past.

**SHERIFF** – Sheriff Sailors presented the reports for January. As of this morning the number of inmates was 139; all-time high this weekend of 140. The Jail Committee met this afternoon and he presented the annual report of the jail to them as well as Commissioners last evening at the meeting, and now the Council. He discussed the maintenance issues at the jail including plumbing, ventilation, cell doors, and infrastructure. Greg Heller will draft a letter stating that without financing the jail issues cannot be properly addressed as a reply to the jail non-compliance letter. Sheriff Sailors discussed the state's standing on Regional jails. The Jail Committee will meet again after receiving a response to the follow-up letter Greg Heller is preparing. He is looking into temporary housing at a cost of a little less \$22/bed/day but it will still need funding. He got bids for a replacement vehicle he would like to use the \$45,000 left over from CUM CAP that he did not use last year from the five-year plan. He will hold off on looking to replace the vehicles that are scheduled for rotation this year until later in the year. He would like to have public meetings throughout the county to discuss the jail situation.

**EMA** – Larry Hoover discussed the issuance of an advisory level and the approximately 2,000 sand bags that have been handed out with the help of the Highway Department. The 2018 HMEP grant has been approved. The multi-hazard mitigation plan grant application has been received and will be reviewed by the attorney.

**IT DEPARTMENT/MAINTENANCE** – Josh Sriver discussed the maintenance issues at the jail including the piping issues, mildew/ventilation and pneumatics. He presented quotes for a time keeping system from his recommendation TimeClock Plus. Discussion concerning specifications of clocking-in/out ensued. Jim Showley moved to purchase the system on the basis it is paid for initially through Commissioner's budget and moved to the IT budget in following years, Barry seconded; passed 6-0. Josh has purchased a ticketing work-order system for IT, Maintenance, HR and other tasks. The HR ticket system will handle employee on-boarding also. Josh would like to move forward with the infrastructure that was planned from the 2016 GO Bond money as the virtual storage is almost completely used. The new server room is approximately 75% complete and he would like to move forward with purchasing the storage units. Jim Widman motioned to approve, Lorie seconded; passed 6-0.

**AREA PLAN COMMISSION** – Casi Cowles presented the annual report for 2017. She explained the increase in 2017 permits over 2016 is due to big projects (Pilot station) and the structure of Rochester City permit fees. The County fee schedule last changed in 2008; the location improvement fees have not changed since 2000. Casi discussed meeting with the Job Classification Committee last year and submitted updated job descriptions. Eric Straeter requested to have to the most recent job descriptions in order to do a performance evaluation. He would like the Plan Commission Board to form a Personnel Committee to perform the job evaluation rather than having the Budget Committee perform the review. Mr. Straeter requests that another Council member replace Jim Widman since he isn't running for reelection next year. Council stated that the review form used provides the consistency and a Council member will be included on the committee to perform the job evaluations.

**MINUTES** – The minutes for January 17 were motioned for approval by Barry including a change to add Barry to the attendance and Jim Widman motioned to approved the minutes, seconded by Jim Showley. Ron seconded Barry's motion; passed 6-0. Jim Showley motioned to approve the minutes of January 29<sup>th</sup>, Barry seconded; passed 6-0. Minutes of February 6<sup>th</sup> were motioned for approval by Lorie, seconded by Jim Widman; passed 6-0.

**JOB CLASSIFICATION COMMITTEE MEETING UPDATE** – The Job Classification Committee recommends after performing a job review for the First Deputy in the Treasurer's office that the position be changed from a COMOT I to a COMOT II. Jim Widman motioned to approve, Barry seconded; passed 6-0. Council approved to retro-activate the difference back to the date of the review, February 12.

**ADDITIONAL APPROPRIATIONS** – Appropriations are being requested to fund the 2018 budgets, with the exception of the EMS fund request which is for a contract.

Department	Fund	Category	Amount
Recorder	1112 EDIT	Personal Services \$95,950 Supplies \$1,820 Other Services & Charges \$4,150	\$101,920
Jim Showley motioned to approve, Jim Widman seconded; passed 6-0.			
Assessor	1112 EDIT	Personal Services \$193,173 Supplies \$3,500 Other Services & Charges \$7,700	\$204,373
Barry motioned to approve, Jim Widman seconded; passed 6-0.			
Surveyor	1112 EDIT	Personal Services \$147,535 Supplies \$3,500 Other Services & Charges \$3,625	\$154,660
Lorie motioned to approve, Ron seconded; passed 6-0.			
Drainage Board	1112 EDIT	Personal Services \$3,682 Supplies \$1,400 Other Services & Charges \$20,150	\$25,232
Jim Showley motioned to approve, Barry seconded; passed 6-0.			
Weights & Measures	1112 EDIT	Personal Services \$34,852 Supplies \$440 Other Services & Charges \$4,350 Capital Outlay \$400	\$40,042
Barry motioned to approve, Jim Widman seconded; passed 6-0.			
County Extension	1112 EDIT	Personal Services \$60,731 Supplies \$14,200 Other Services & Charges \$136,260	\$211,191
Jim Widman motioned to approve, Phyl seconded; passed 6-0.			
EMA	1170 LIT Public Safety	Personal Services \$76,229 Supplies \$8,175 Other Services & Charges \$24,950	\$109,354
Barry motioned to approve, Lorie seconded; passed 6-0			
Circuit Court	1138 Cum. Cap.	Capital Outlay	\$4,500
Jim Showley motioned to approve, Jim Widman seconded; passed 6-0			
Communications	1138 Cum. Cap.	Capital Outlay	\$20,000
Barry motioned to approve, Jim Widman seconded; passed 6-0			
Sheriff	1138 Cum. Cap.	Capital Outlay	\$52,500
Barry motioned to approve, Ron seconded; passed 6-0			
Election Board	1138 Cum. Cap.	Capital Outlay	\$31,000
Lorie motioned to approve, Jim Widman seconded; passed 6-0			
Network Administrator	1138 Cum. Cap.	Capital Outlay	\$300,000
Jim Widman motioned to approve, Lorie seconded; passed 6-0			
Courthouse	1138 Cum. Cap.	Capital Outlay	\$95,000
Jim Showley motioned to approve, Jim Widman seconded; passed 6-0			
Sheriff	1170 LIT Public Safety	Personal Services \$989,192 Supplies \$117,500	\$1,106,692
Ron motioned to approve, Jim Widman seconded; passed 6-0			
Jail	1170 LIT Public Safety	Supplies \$40,000	\$40,000
Lorie motioned to approve, Ron seconded; passed 6-0			
Soil & Water	1170 LIT Public Safety	Personal Services \$23,367 Supplies \$225 Other Services & Charges \$6,083	\$29,675
Barry motioned to approve, Jim Widman seconded; passed 6-0			
EMS	1151 EMS	Other Services & Charges	\$9,500
Ron motioned to approve, Barry seconded; passed 6-0.			

**ORDINANCE ESTABLISHING A FUND** – Proposed Ordinance 02202018 was read aloud:

**ORDINANCE ESTABLISHING A FUND - ORDINANCE NO. 02202018  
AN ORDINANCE ESTABLISHING AN INTERNAL SERVICE FUND FOR  
SUBSTANCE ABUSE EDUCATION; FUND #4900**

WHEREAS, the increase in population of the Fulton County Jail has revealed the need to attempt to reduce population by way of rehabilitation of perpetual offenders; and,

WHEREAS, the Fulton County Sheriff has expressed the desire to rehabilitate inmates with drug-related convictions; and,

WHEREAS, a substance abuse program, Substance Abuse Education Class, has been designed to rehabilitate inmates prior to release; and,

WHEREAS, Substance Abuse Education Class is estimated to cost approximately \$15,000.00 per year to maintain; and,

WHEREAS, Fulton County desires to collect donations to aid in the expenses necessary to support the program; and,

WHEREAS, IC 36-2-9-13 requires the Auditor to keep a separate account for each item of appropriation made by the County fiscal body; and,

WHEREAS, pursuant to IC 36-1-3-2, government entities are granted the powers that they need for the effective operation of government as to local affairs.

NOW, THEREFORE, BE IT ORDAINED by the Fulton County Board of Commissioners and the Fulton County Council as follows:

Section 1: Creation

That a separate internal service fund is established for the accounting of all donations collected for Substance Abuse Education Class in the Fulton County Jail.

Section 2: Operation of Internal Service Fund

The internal service fund shall be used to pay for invoices for Substance Abuse Education Class in the Fulton County Jail to Four County Counseling Services which will provide fee-based service.

Section 3: Effective Date

That this Ordinance shall be in full force and effect upon the passing and publication as provided by the law.  
ALL OF WHICH IS HEREBY ORDAINED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Barry motioned to approve the second reading by title only, Lorie seconded; passed 6-0. The second reading was performed by title only. Barry motioned to suspend the rules and perform the third reading by title only, Jim Showley seconded; passed 6-0. The third reading was performed by title only. With no questions or comments Lorie motioned to approve, Barry seconded; passed 6-0.

**OLD BUSINESS** – None

**NEW BUSIENSS** – Kenny Reed commented that if the highway department does not get to request a new mower again until late summer it will not be used this year and suggests that the county may be more at risk.

**ADJOURN** – Jim Showley motioned to adjourn at 9:28 p.m., Barry seconded; passed 6-0.